

Overview



Want to crank up your career working with some of the best cars, motorcycles and ATVs around? Then the Suzuki Advanced Apprenticeship Programme (AAP) could be right up your street.

- You'll be proud to say you work for Suzuki.**
- You'll have a burning passion for your work.**
- You'll be totally focused on what you want to achieve.**
- You'll have a driving ambition to get to the top.**
- And you'll enjoy the teamwork that sets us apart.**

We'll give you the opportunity to get your life into gear. Top gear that is.

The Suzuki AAP offers exciting hands-on roles, including:

- Automobile Technician.
- Motorcycle Technician.
- ATV Technician.
- Aftersales Advisor.

In return, you get:

- Full-time employment at a Suzuki Dealership.
- Block release tuition at a Suzuki dedicated, State-of-the-art training facility.
- All training and qualifications paid for by your dealer.
- A fully structured career path.
- Corporate clothing.
- The opportunity to enter National Skills Awards.
- A great job in which to make new friends.

Industry recognised qualification:

- NVQ Level 3 in your chosen role
- Technical Certificate
- Key Skills in IT, Application of Number and Communication
- Apprenticeship Completion Certificate.

Automobile Tech

Suzuki trains Automobile Technicians to carry out a wide variety of tasks, from routine vehicle maintenance and servicing to complete component overhaul.

The Programme: 17 Weeks over 36 Months

As a Suzuki Apprentice you will receive a combination of theoretical and practical skills training. All this will be carried out using a fleet of Suzuki's latest models, to ensure technology is relevant. The Training Centre is equipped with the latest Suzuki diagnostic equipment and tools, to simulate a Dealership environment.

You will be introduced to Suzuki diagnostic systems at an early stage in the programme. This enables you to become quickly conversant with the very latest technology.

Qualifications

On completion of the 3 year programme, Automobile Technicians receive the following IMI qualifications:

- NVQ level 3 Vehicle Maintenance and Repair
- Technical certificate
- Key skills in IT, Application of Number and Communication

- Apprenticeship completion certificate

If all Suzuki assessments are completed successfully in year 3, you will enter the Master Technician Programme.

Motorcycle Tech

Suzuki trains Motorcycle Technicians to carry out a wide variety of tasks, from routine motorcycle maintenance and servicing to complete component overhaul.

The Programme: 17 Weeks over 36 Months

As a Suzuki Apprentice you will receive a combination of theoretical and practical skills training. All this will be carried out using a fleet of Suzuki's latest models, to ensure technology is relevant. The Training Centre is equipped with the latest Suzuki diagnostic equipment and tools, to simulate a Dealership environment.

You will be introduced to Suzuki diagnostic systems at an early stage in the programme. This enables you to become quickly conversant with the very latest technology.

Qualifications

On completion of the 3 year programme, Motorcycle Technicians receive the following IMI qualifications:

- NVQ level 3 Motorcycle Technician
- Technical certificate
- Key skills in IT, Application of Number and Communication
- Apprenticeship completion certificate

If all Suzuki assessments are completed successfully in year 3, you will enter the Master Technician Programme.

ATV Tech

Suzuki trains ATV Technicians to carry out a wide variety of tasks, from routine maintenance and servicing to complete component overhaul.

The Programme: 17 Weeks over 36 Months

As a Suzuki Apprentice you will receive a combination of theoretical and practical skills training. All this will be carried out using a fleet of Suzuki's latest models, to ensure technology is relevant. The Training Centre is equipped with the latest Suzuki diagnostic equipment and tools, to simulate a Dealership environment.

You will be introduced to Suzuki diagnostic systems at an early stage in the programme. This enables you to become quickly conversant with the very latest technology.

Qualifications

On completion of the 3 year programme, ATV Technicians receive the following IMI qualifications:

- NVQ level 3 ATV Technician
- Technical certificate
- Key skills in IT, Application of Number and Communication
- Apprenticeship completion certificate

If all Suzuki assessments are completed successfully in year 3, you will enter the Master Technician Programme.

Aftersales Advisor

Suzuki trains Aftersales Advisors to develop technical skills, product technical knowledge and customer service skills to deliver the highest levels of customer service, whilst understanding stock management procedures and improving sales.

The Programme: 21 Weeks over 36 Months

As a Suzuki Apprentice you will receive a combination of theoretical and practical skills testing at Suzuki's Training Centre. The Programme is designed specifically for Suzuki Aftersales Advisors and focuses on brand values, customer retention and excellent customer service support.

You will also be trained in a simulated Service Reception and Parts Department consisting of goods inward and counter areas. The facility has dedicated computer facilities for on-line exercises that reflect an operational Service and Parts Department.

Qualifications

On completion of the 3 year programme, Aftersales Advisors receive the following IMI qualifications:

- NVQ level 3 Vehicle Parts Distribution & Supply.
- NVQ Level 3 Customer Service.
- Technical certificate (Parts & Customer Service).
- Key skills in IT, Application of Number and Communication.
- Apprenticeship completion certificate.

In the workshop

Utilising our extensive range of Suzuki product to carry out your practical training will enable you very quickly to become familiar with the systems and features and gain the most up to date skills relevant to operating within a challenging modern working environment.

In the dealership

Most of your time will be spent working within your dealership alongside experienced individuals who will support you and pass on their knowledge. This will assist you to gain the necessary skills and ability in order to achieve the necessary evidence to complete your NVQ. We operate a proven mentoring programme which ensures you will receive the necessary day to day support and guidance. In addition to the day to day support, your Development Coach from the training centre will visit you roughly once a quarter to check on progress and provide additional support.

In the classroom

You will attend the training centre for one or two weeks per quarter. Your training will be split roughly 50/50 between classroom and workshop. In the classroom we utilise the very latest technology working extensively with laptops to access your course notes on line assessments and our web based learning portal. All training activity is fully supported by the very latest Suzuki technology.

You will work on the latest Suzuki products, using state-of-the-art equipment and facilities, making you much more useful when you get back to your Dealership.

Training on the Suzuki Advanced Apprenticeship Programme is geared around hands-on practical experience and minimal 'chalk-and-talk'. The programme is delivered using a residential block release model.

Suzuki methods and attitudes are taught from the start, with emphasis on the brand experience and customer focus.

Blended Learning

The Suzuki Apprenticeship Programme provides apprentices with an exciting and challenging opportunity to receive formal qualifications through extensive product training whilst in full-time employment.

Blended Learning is exactly what it says - a blend of traditional classroom and workshop learning combined with workbook, e-learning both at home and in your dealership.

Suzuki Apprentice technicians follow a dedicated programme of theory and practical based training with interactive classroom study, practical hands on in the workshops as well as online learning that can be taken in your own time. The time spent within the dealership will give you an excellent understanding of Suzuki's systems and general practices, while the block release study allows for focused learning.

A 360 degree training experience, The Suzuki Advanced Apprenticeship Programme combines formal qualifications with extensive customer handling training to generate a technician who is competent in carrying out major repairs, as they are to talking to a customer about their vehicle or motorcycle.

We monitor progress and provide support throughout the learning experience while your full time paid employment is provided by your local dealer.

The training course takes place on location at the state of the art, purpose designed Suzuki accredited training centre in Nottingham . These training facilities provide a very real Suzuki dealership environment, allowing apprentices a real taste of the experience of their career to come with one of the world's leading motorcycle and automobile manufacturers.

In return for your commitment to learning, Suzuki takes care of everything else. Your course fees, accommodation, meals, travelling expenses and also, of course, your wages are met by your employer.

By the time you finish the course you will have made many new friends and acquired essential skills that will enable you to succeed within a demanding Suzuki dealership today, and in the future.

“Other Suzuki apprentices have already achieved it, so why not you?”

Accommodation

Integral to your learning is your training on location at Suzuki accredited state-of-the-art training facilities. While you're away you get to stay in a comfortable hotel, along with other apprentices.

This is a chance to really get to know each other and enjoy the whole experience.

Apprentice Development Coaches will perform an induction to the hotel on first arrival, usually the Sunday evening before the start of the first block of training. All Suzuki apprentices will have a contact number for their Development Coach, who has responsibility for their pastoral care during block training.

The Suzuki Advanced Apprenticeship Programme will immediately send home any apprentice found in possession of drugs. If this is necessary, then parents and the apprentice's sponsoring company are informed immediately.

Parents are immediately informed of any situations during residential training that we deem should be the concern of a responsible parent.

Transport is provided from the hotel to the training centre and apprentices should not use their own vehicles except on the last day of each block, when they will need to depart in their own vehicles.

Where Suzuki apprentices are travelling by train or coach, the Suzuki Advanced Apprenticeship Programme will arrange transport to the train/bus station.

Duty of Care

The Health, Safety and Welfare of all apprentices on Suzuki Training premises is a priority. Suzuki AAP Health & Safety policy sets out the policies in broad terms. Activity to support this policy is implemented through individual Centre Managers, under guidance from the company's qualified Health & Safety consultants.

The care of apprentices on the premises of their employer is the responsibility of the employer. Suzuki AAP will support this in the following ways:

All employers will have a Health & Safety check carried out by our Health & Safety team, to ascertain that the environment meets appropriate standards for apprentices.

On each review carried out in company by the apprentices' Development Coach, issues surrounding Health & Safety will be discussed.

Employers are required to notify any incidents/accidents involving the apprentice to a member of Suzuki AAP staff who will ensure that necessary investigations are carried out and that appropriate bodies are informed

In Suzuki Training Centres

Annual external Health & Safety audits are carried out by the British Safety Council.

The highest risk category, in terms of car drivers, is young male drivers. In response to this, Suzuki AAP has a Driver Awareness Programme, delivered throughout the apprenticeship, which promotes safe driving/riding techniques.

Mentoring

At Suzuki, we have built a culture based on quality, safety, care for the environment and total respect for the individual. If you want to progress, then we can and will help you to achieve your goals.

As soon as you walk through the door, you will be partnered with a mentor within your dealership to supervise and support you on a day to day basis. Alongside your mentor, you will be assigned an apprentice development coach to train, coach and support you throughout the programme.

We understand that our environment can be a male dominated one, so while your development coach may be male, we take care to assign a female support network to our female apprentices so that you can call on their years of experience at any time.

The opportunities within a global organisation like Suzuki are endless. For the right, focused individuals you will be encouraged to increase your knowledge with future product technical training courses allowing you to develop throughout your career with Suzuki.

Apprentice Care Policy

While you're with us, we take your well-being seriously and there is always someone on hand to talk to if you have a problem or emergency.

We want you to enjoy your freedom. But please note, if you're under 18 you won't be served alcohol in the hotel.

The Suzuki Advanced Apprenticeship Programme promotes enrichment and encourages excellence through a series of challenging and enjoyable activities.

Ensuring a balance between formal structured training and more informal peer-to-peer learning is vital to stimulate interest in learners - that's why as a Suzuki Apprentice you'll be taking part in a variety of activities including:

- Educational field trips
- Team building
- Skills competition

Reward and Recognition

Recognising and rewarding learners achievements

Apprentice of the Year

The Suzuki Advanced Apprenticeship Programme encourages excellence through the Apprentice of the Year competition

The prestigious award is gained through an extensive examination of your knowledge, attitudes and practical skills. It's your chance to show that you're the best in the business and in return enjoy the recognition associated with success.

Independent Skills Awards

The Institute of the Motor Industry (IMI) hold an annual event to recognise outstanding performance.

As a Suzuki apprentice demonstrating high levels of performance and achievement you will be eligible to be nominated for such an award.

Field Trips

At Suzuki we believe that field trips are an important part of the learning experience and variety is the spice of an apprentice's life! During your training, the Suzuki Advanced Apprenticeship Programme will take you to some of the most exciting motorsports venues in the UK.

We make sure that learning can be fun.

Locations include:

- British Superbike Headquarters
- Rally Headquarters
- Suzuki GB PLC
- Heritage Motor Museum
- National Motorcycle Museum
- Donington Race Museum

Team Building

Structured team building activities and events are provided both during the working day and out-of-hours.

With structured team building, you will learn how to be more effective, efficient and achieve results while at the same time having lots of fun.

Typical activities include:

- Cinema
- Ten-pin bowling
- Laserquest
- Karting
- Golf driving range
- 5-a-side football

Learner Case Studies

Name: Alex Pomfrett

Specialism: Aftersales Advisor

“I wanted to pursue a career in the motor industry because my father is a mechanic and when I was younger I always wanted to be one.

The highlights of the apprenticeship so far have being getting to know everyone and the practical work that we undertake. Plus I reached the finals of the Institute of Motoring Industry (IMI) Awards and was awarded National Runner Up in my category.”

Dealer Case Studies

Name: Steve Ham

Specialism: Parent of Suzuki Apprentice

“Joe did not enjoy school at all from the very first day! Joe started work at J&J Motors valeting cars, these weeks were more enjoyable for Joe than any of his school life. Then a vacancy came-up and he joined the apprenticeship scheme.

Joe’s enthusiasm has grown and he is never afraid to tackle any type of job, from a heater matrix to an engine rebuild, gaining in confidence especially in his last year. Joe’s graduation day was such a proud moment for us all.”

Name: Richard Teatum

Specialism: Chairman of Stoneacre Motor Group

“As you can see I have been fortunate enough to have a prosperous and rewarding career, and my career started with being appointed as an Apprentice Service Mechanic with Golf Links Garage Ltd in Doncaster.

If you were to ask me what separates people like me from everyone else I’d tell you, I put in the work and study to achieve where many don’t. The rewards are great. If I can do it, I know you can do the same.

As an employer the Suzuki Apprentice Programme provides training which develops the necessary skills in the young people who join my business. It helps me to develop my workforce for the future.”

Selection Criteria



In order to enrol on the Suzuki Apprenticeship Programme, you will need to:

- *Be willing to provide an excellent service to our customers*
- *Be able to respond to colleagues and work as part of a team*
- *Have a real passion for cars or bikes*
- *Be committed to a career within this exciting sector engaging with the demands of an ever advancing technology*

If you have an aptitude for all things mechanical, good GCSE grades or can demonstrate a good level of knowledge in Maths, English and Science, this could be your first step to a fantastic future with Suzuki.

Apply Now



[Click here to Apply.](#)

If you use a webmail package such as hotmail then send your contact details to applications@suzuki-apprenticeships.co.uk and a member of our team will be in touch.

Or contact your nearest careers office.

Suzuki Advanced Apprenticeship Programme

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